



COLORADO

Colorado Water  
Conservation Board

Department of Natural Resources



Colorado Water  
Loss Initiative

# The Colorado Water Loss Initiative

## Stage 4 Teleconference Work Session:

### How to Prepare

**Stage 4 will be a ~2-hour teleconference with shared screen during which your Water Audit Team and a member of the CWLI team discuss your water audit and the data that supports it.**

To prepare for the Stage 4 work session, you will need to **gather and provide to us** the following documents and data. Do the best you can! Please provide the applicable data for your system as outlined below:

### Documents to send to the CWLI Team:

**Required** documentation for Level 1 Validation:

- Completed **AWWA Free Water Audit Software** (Excel Spreadsheet)
- Volume from Own Sources** broken down by month and finished water supply meter
- Water Imported** broken down by month by meter
- Water Exported** broken down by month by meter
- Supply meter testing** and/or calibration documentation
- Authorized Consumption** broken down by month and use type (e.g. charge status, water type, customer class)

Supplemental documentation:

- System schematic** showing at least locations of Own Source, Import, and Export meters
- Customer Meter Inaccuracy** derivation
- Average Operating Pressure** derivation
- Customer Retail Unit Cost** derivation
- Variable Production Cost** derivation

### How to send your documents:

Once you've gathered your supporting documentation, please upload them at [coloradowaterloss.org/stage-4](https://coloradowaterloss.org/stage-4).

### When to send your documents:

Please provide us with your documents **at least 1 week before** your scheduled Stage 4 call.

As always, if you have any questions, please don't hesitate to reach out by emailing the Program Management Team at [team@coloradowaterloss.com](mailto:team@coloradowaterloss.com), or visit [www.coloradowaterloss.org](http://www.coloradowaterloss.org).